

Minutes of the Regular Meeting of the City Council of the City of Manchester, Iowa
Monday, March 28, 2022

Mayor Behnken called the meeting to order at 5:00pm.

Roll call of members present: Dean Sherman, Mary Ann Poynor, Bill Scherbring, Linda Schmitt, Tania Bradley.
Absent: None.

Motion by Sherman, seconded by Schmitt to approve the agenda as presented. Motion carried, all ayes.

West Delaware Students Andrew Ries, Ethan Hoefler, Blake Deutmeyer, and Cody Monaghan introduced themselves.

Public Input

None.

Consent Agenda

3.1 Approval of the minutes of the March 14, 2022 City Council meeting and the March 21, 2022 City Council work session

3.2 R-036-2022 Resolution Approving Bills

3.3 Acknowledge Receipt of City Reports & Minutes: February 2022 Wastewater IDNR Reports

3.4 Ordinance 003-2022 An Ordinance Amending the Code of Ordinances of the City of Manchester, Iowa, by Amending Provisions Pertaining to Sprinkler Systems, second consideration and adoption

3.5 Downtown/Commercial Incentive Grant Applications: Interior Grant Application in the amount of \$1,837.50 to Boubin Tire and Automotive for the building at 905 East Main Street; Facade Grant Application in the amount of \$3,334.20 to Boubin Tire and Automotive for the building at 905 East Main Street

3.6 Approve payment in the amount of \$5,860.80 to Brett Welcher as part of the Acquisition/Demolition Grant Program for the demolition of 916 North Franklin Street

3.7 R-037-2022 Resolution Approving Lease Agreement with Todd Brooks and Frank McEnany

3.8 Approve Pay Estimate #17 in the amount of \$2,098.00 to Kirkham Michael for the Airport Land Acquisition & Easements Project

3.9 R-038-2022 Resolution Amending Salary Resolution

3.10 R-039-2022 Resolution Approving Change Order #2 for the East Main Street Improvement Project

3.11 R-040-2022 Resolution Approving Change Order #3 for the East Main Street Improvement Project

3.12 Approval of the Consent Agenda

Mayor Behnken reviewed the Consent Agenda with the Council. Motion by Bradley, seconded by Scherbring to approve the Consent Agenda. Motion carried, all ayes.

Bills approved for payment:

VENDOR	DESCRIPTION	AMOUNT
ACCESS SYSTEMS LEASING	IT/COPIER SERVICES	1,673.93
ALLIANT ENERGY	ELECTRICITY	17,344.73
AMAZON	LIBRARY SUPPLIES	1,490.09
AMAZON CAPITAL SERVICES	SUPPLIES	273.11
BECKER ELECTRIC	REPAIR/MAINT	752.26
BLACK HILLS ENERGY	HEATING FUEL	11,836.18
CONWAY SHIELD	SCBA FLOW TEST	1,520.00
DES MOINES STAMP MFG	CITY ADDRESS STAMP	46.90
DON & WALT	REPAIR/MAINTENANCE	949.44

EDGEWOOD OIL	VEHICLE OIL/SUPPLIES	27.25
EMBLEM ENTERPRISES	UNIFORM PATCHES	511.13
FAREWAY STORES	SUPPLIES	38.95
FASTENAL COMPANY	PARTS/SUPPLIES	75.71
FEHR GRAHAM	ENGINEERING FEES	18,220.50
FILAMENT ESSENTIAL SERVICES	SOCS PROGRAM	3,500.00
FOLEY, DOUG	MILEAGE REIMB	54.40
GALLS	POLICE: UNIFORM/SUPPLIES	49.75
HACH	TESTING SUPPLIES	2,080.80
HAWKINS	CHEMICALS	727.92
IA DIV OF LABOR SERVICES	BOILER INSPECTIONS	675.00
IA FIRE CHIEFS ASSOCIATION	FD MEMBERSHIP DUES	50.00
JOHN DEERE FINANCIAL	PARTS/SUPPLIES	2,359.13
KAY PARK REC	SUPPLIES	995.00
KLUESNER SANITATION	GARBAGE/RECYCLING	56.55
LEARN, ERIN	MILEAGE REIMB	590.63
MAINSTAY SYSTEMS	NETWORK MAINTENANCE	413.00
MANCHESTER TRUCK CENTER	MAINTENANCE/REPAIR	240.40
MASTERPIECE CLEANING	CITY HALL/PD/AIRPORT CLEANING	440.00
NACOP	MEMBERSHIP DUES	60.00
NE IA REGIONAL LEAGUE	NEIRL DUES	25.00
PAYROLL CHECKS	PAYROLL CHECKS	63,160.24
PIERSCH, JONATHON	REIMBURSEMENT	32.26
QUADIENT	INSERTER/SORTER	9,623.00
RADIO COMMUNICATIONS	REPAIR/MAINT	97.33
SIOUX CITY TRUCK SALES	SWEEPER LIGHT REPAIR	2,337.89
STEVE MOYLE MASONRY	EQUIPMENT SUPPLIES	27.23
STOREY KENWORTHY	OFFICE SUPPLIES	403.50
T&W GRINDING	COMPOST CONTRACT	9,100.00
TOP GRADE EXCAVATING	PAY #2: GRAYSON/OAKVIEW LIFT	69,207.50
TRUCK COUNTRY OF IOWA	FD WATER VALVE ASSEMBLY	149.26
TRUMBLEE, DAVID	K9 SQUAD SUPPLIES	429.92
TYLER TECHNOLOGIES	SOFTWARE CONVERSION	2,388.75
ULINE	EQUIP & SUPPLIES	18.34
UNITY POINT CLINIC	RANDOM DRUG TESTING	84.00
US CELLULAR	FD CONNECTED DEVICE	44.48
USA BLUE BOOK	PARTS/SUPPLIES	781.77
VERIZON WIRELESS	MOBILE DATA	280.35
VICK, TIMOTHY	MILEAGE REIMB	85.99
WALMART	SUPPLIES	348.80
WELTER STORAGE EQUIPMENT	OFFICE EQUIPMENT	1,563.00
WERTJES UNIFORMS	PD UNIFORM SUPPLIES	1,555.82
WINDSTREAM	PHONE/INTERNET	858.24
	TOTAL	229,655.43
	FUND TOTALS	
	GENERAL	88,906.07
	HOTEL MOTEL TAX	-11.94
	ROAD USE TAX	14,335.68

	LIBRARY GIFT & TRUST	25.62
	POLICE CANINE	323.82
	STREET PROJECTS	15,045.50
	WATER FUND	14,084.41
	WATER CAPITAL PROJECT	3,175.00
	SEWER FUND	24,563.77
	SEWER CAPITAL PROJECT	69,207.50
	TOTAL	229,655.43

Public Hearing on the proposed budget for Fiscal Year July 1, 2022 - June 30, 2023

Mayor Behnken opened the Public Hearing at 5:06pm.

The Council reviewed the proposed budget, noting it was the culmination of several months of planning with City Staff.

There being no comments to be heard and no written comments on file, Mayor Behnken closed the Public Hearing at 5:09pm.

Motion by Poynor, seconded by Schmitt to adopt R-041-2022 Resolution for the Adoption of Budget and Certification of City Taxes for Fiscal Year July 1, 2022-June 30, 2023. Motion carried, all ayes.

Request for Special Exception to Livestock Restrictions

The Council took no action on the request as additional information was needed on the property ownership. The Council discussed the request with the City Attorney and the livestock setback requirements in Chapter 55 of the City Code. City Attorney Peters will review Chapter 55 and provide the Council with alternatives.

West Main Street Alley

City Manager Vick referred the Council to the two quotes received to resurface the City's north/south alley located east of 301 West Main Street. Following discussion, motion by Scherbring, seconded by Bradley to approve the quote from Kluesner Construction in the amount of \$20,880.00 to resurface the north/south alley east of 301 West Main Street. Motion carried, all ayes.

Construction Project Updates

Jason Wenger, Burrington Group, and Sam Ertl, Fehr Graham, updated the Council on construction projects in the City.

Reports

City Council and staff reports were given.

Adjourn

Motion by Schmitt, seconded by Poynor that the meeting adjourn at 5:28pm. Motion carried, all ayes.

 Connie Behnken, Mayor

Attest:

 Erin Learn, City Clerk